

# MARYAM AJMAL WOMEN'S COLLEGE OF SCIENCE & TECHNOLOGY, HOJAI



Run by - AJMAL FOUNDATION, Hojai, Assam.



## UNDERTAKING

The Student is bound to comply with the following rules and regulations of the hostel in vogue -

1. The student is expected to wear decent dress as advised by the Hostel authority in hostel campus.
2. The boarder will accept the room allotted by the authority without any objection. In addition, her room may be changed or altered at any point of time as the authority deems fit.
3. The monthly fees of the student shall be paid by the 10<sup>th</sup> of every month, failing which a late fine of Rs.100 per month will be imposed in addition to the monthly fees. In case of non-payment of fees for a continuous period of three months, the student's admission will be forfeited.
4. Monthly dues are to be paid for the full academic year (i.e, for 12 months, more precisely from June to May of the Academic Session). However, all kinds of dues for the session should be cleared before filling up the form of Final/Annual Examination.
5. The student will leave the hostel on the first day of the vacation and report back on the last day of the vacation, failing which a fine of Rs.500 shall be imposed on the first day of absence followed by an additional fine of Rs.100 per day for the total number of days absent for a maximum of 7days. Beyond 7th day of such absence without assigning any valid reason thereof her admission is liable to forfeiture.
6. Guardians are requested to meet their wards only on Sundays (10AM-4PM). If any dire necessity arises, they have to take permission from the teacher-mentor before coming to meet their wards, but it should be after college hour (between 3PM-5PM).
7. In case of any unforeseen emergency, the student's guardian will seek prior permission of the Principal/Teacher-Mentor/Hostel Superintendent over phone to take her home; otherwise, their request shall not be entertained.
8. Guardians must accompany their wards at the time of escorting them to the hostel to and fro.
9. The student will not be allowed to go home on every weekend / or short holidays (2-3 days). Students who do not have at least 85% attendance in the class will be considered as Non-collegiate which will attract Non-collegiate fees. Students having below 70% attendance will be considered as Dis-collegiate and will not be allowed to appear Annual/Final Examination.
10. Student availing scholarship/concession should not degrade in academics. All terms and conditions of the scholarship/concession must be fulfilled.
11. Use of personal mobile phone by the student is **STRICTLY PROHIBITED** in the college campus. (On the first instance, the defaulter's mobile phone will be seized and handed over only to the natural guardian only after the payment of a fine of Rs. 500. On the second instance, the student will be immediately expelled from the college. No request / consideration in this regard will be entertained.)
12. The student will not be allowed to use mobile phones other than her authorized guardian's phone; else strict disciplinary action will be taken against her.

**I have read and clearly understood the above terms and conditions and agreed to abide by the same**

*Signatures*

Student

Parent / Guardian

Hostel Superintendent

Principal